

Our mission is excellence in health care services and the promotion of wellness in our community.

Petersburg Medical Center

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Meeting: Medical Center Board Meeting

Date: December 16th, 2010 **Time:** 6:40 p.m.

Board Members Present: Tom Abbott, Zac Hays, Jeanette Ness, Kris Kissinger, Darcey Judy, Tim Koeneman, Chris Savage, Administrator John Bringham

Board Members Absent: None

Staff Members Attending: Dr. Craig Doser – Chief of Staff, Carol Doser – Administrative Assistant, Leon Walsh – CFO, Lynn Porter – Clinic Manager

Visitors: None

I. CALL TO ORDER: Board President Tom Abbott called the meeting to order at 6:40 p.m.

II. APPROVAL OF THE AGENDA: The agenda was amended to add an Executive Session at the end. The agenda was approved as amended.

III. REVIEW OF THE MINUTES: The Board minutes from the meeting held on November 18th, 2010 were approved as presented.

IV. VISITORS COMMENTS. None

V. BOARD COMMENTS.

A. Lab Results. Board member Ness reported that she had received a complaint on INR numbers not being called down to Virginia Mason when they should have been.

B. Business Office Staffing. Board member Ness reported that she had spoken to Pat Weaver on her departure from the office. The job is difficult and the office seems short-staffed. Mr. Bringham reported that Mr. Walsh and he were considering out-sourcing some of the duties pending an analysis of the relative cost of hiring locally. Part of the consideration is: the shortage of space in the business office and the financial condition of the hospital.

C. Disposing of Drugs in the Community. Board member Savage reported that he had read in the newspaper of a prescription drug turn-in in another community – turning in expired or unneeded medications for disposal. Board member Savage asked if the hospital could consider it in the future.

D. Designated Parking Space for Public Health Nurse. Board member Ness reported that Ann Haisler, the Public Health Nurse, requested her designated parking space be highlighted so staff or public will not park in it.

VI. BOARD EDUCATION:

A. Clinic Manager – Lynn Porter. Ms. Porter, the new clinic manager, reported on her new role and the improvements she hopes to bring about in the clinic. She also discussed challenges of the on-going clinic remodel. The Board welcomed Ms. Porter back to Petersburg.

VII. **OLD BUSINESS:**

A. Update on Clinic Remodel / Fund Raising. Mr. Bringhurst provided an update of the remodel. The date for Phase II is January 14th. The Phase II will likely be the most disruptive part of the project. The visiting physician office will be utilized when available as well as portions of the ER. Some staff will also move downstairs. The new construction in the basement looks very nice and Ms. Porter offered the Board a tour when they are available.

B. Progress on Administrator Search. The Administrator reported that the search committee had selected Tyler & Company. Nelson Mann will be here January 4th – 5th, 2011, coming on the morning plane and leaving on the afternoon plane the next day. Those being interviewed will be all the members of the board, the medical staff and department supervisors. One or two individuals from the community may also be interviewed: Sue Flint – City Council and Jean Ellis – School Board, both of whom have had previous experience on the hospital board.

VIII. **NEW BUSINESS:**

A. Reappointments to the Medical Staff. The Board reviewed the files of Drs. Thomson, Chicola, Kasukonis, Mesdag and Ms. Worhatch. Discussion proceeded. Vice President Hays moved that the Board approve the reappointments of Dr. Thomson & Chicola, Radiologist; Dr. Mesdag, DPM; Dr. Kasukonis, Locum Tenen; and Ms. Worhatch, Pharmacist. Board member Koeneman seconded. Motion carried, seven to zero.

IX. **REPORTS:**

A. Financial Report. Mr. Walsh reported on the financial statement dated November 30th. Inpatient revenue was up and exceeded budget for the first time this fiscal year. Mr. Walsh reported that he has drawn on the credit line to meet obligations from the clinic expansion. Some of that will be returned from the Denali grant.

B. Quality Improvement. Ms. Doser reported progress is being made on the customer relations committee, code of conduct and smoking policy. The next meeting is January 13th, 2011.

C. Chief of Staff Report / Joint Conference. Dr. Doser's Chief of Staff report was distributed in the Board packet.

- o Ms. Sarah Zuger – UW student. Ms. Zuger is very interested in family practice and being in a small town in the future. Dr. Doser suggested remaining in contact with her in the future.
- o New EMR. Dr. Doser reported that the EMR was working, but for the more complex cases it is still lacking. Also missing are some of the interfaces. That needs to be dogged.
- o Recruitment for Dr. Doser's Replacement. The issue of whether to provide routine deliveries is an issue the board and medical staff will need to resolve. Dr. Doser recommended continuing residency rotations as a means of facilitating ongoing recruitment.

D. Administrator's Report. The Administrator's report was distributed in the board packet. Also noted was:

- o Medicaid Shortfall. Concern over the Medicaid shortfall and the cost of long term care in Alaska has raised the concern of some in Congress. There is concern that the State will look to long-term care rates as a means of dealing with budgetary shortfalls.
- o KFSK Interview on the Clinic. The radio station came out and interviewed the clinic remodel construction crew (along with Marty Susort) and explained the remodel process.

X. **OTHER BUSINESS.**

A. Next Board Meeting. The next board meeting will coincide with the Board Retreat, on Saturday, February 5th following the Board Retreat (at approximately 3 p.m.).

B. Executive Session – Physician Compensation. President Abbott moved that the Board go into Executive Session to discuss physician compensation. Vice President Hays seconded. Motion carried seven to zero.

The board came out of Executive Session at 8:45 p.m.

The Board took no action.

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XI. Adjournment.

Respectfully submitted,

Jeanette Ness, Board Secretary