

Our mission is excellence in health care services and the promotion of wellness in our community.

Petersburg Medical Center

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Meeting: Medical Center Board Meeting

Date: September 30th, 2010 **Time:** 6:30 p.m.

Board Members Present: Tom Abbott, Jeanette Ness, Kris Kissinger, Tim Koeneman, Chris Savage and Administrator John Bringhurst

Board Members Absent: Zac Hays and Darcey Judy

Staff Members Attending: Leon Walsh – CFO, Jennifer Bryner, RN – Director of Nursing and Carol Doser – Administrative Assistant

Visitors: Marty Susort, Alaska Commercial Construction

I. CALL TO ORDER: Board President Tom Abbott called the meeting to order at 6:30 p.m.

II. APPROVAL OF THE AGENDA: The agenda was approved as presented.

III. REVIEW OF THE MINUTES: The Board minutes from the meeting held on August 26th, 2010 were approved as presented.

IV. VISITORS COMMENTS. None.

V. BOARD COMMENTS.

A. Dorothy Ingle Conference Room Dedication. The Board thanked and complimented Ms. Bryner and her team for her work in the preparation of the conference room, and thanked the staff for the timely and impressive dedication event that was held. Dorothy contributed a great deal to the hospital and it was rewarding to see such a fine memorial to her name.

VI. BOARD EDUCATION:

A. Alaska Commercial Construction. Mr. Marty Susort, Alaska Commercial Construction, the on-site project manager for the clinic remodel, reported to the board and explained the history of Alaska Commercial, his ties to the community and the current project.

VII. OLD BUSINESS:

A. Update on Clinic Remodel / Fund Raising. Mr. Bringhurst reported that the project began on Monday, September 27th with prep work for the elevator. Work on the sewer and concrete floor is also underway and has been a bit noisy. The grant from the Murdock Charitable Trust was rejected based on insufficient financial support from the community. The bank loan through First Bank has been delayed waiting for approval from the Petersburg City Council to allow using hospital assets to be security for the loan. Mr. Bringhurst will attend the next City Council meeting to assist in getting approval.

B. Update on EMR. Mr. Bringhurst said the interface between Healthland and Centricity continues to be an issue. However, the staff feels this system was a good choice. Dr. Hyer has been trained on the new system. Only one more physician remains to be trained.

VIII. NEW BUSINESS:

A. New Administrator Search. President Abbott reported that the Administrator search needed to begin, with a time frame of replacement to be May or June 2011. Mr. Bringhurst distributed a list of possible options. The option of using a professional search firm was recommended by Mr. Bringhurst. President Abbott requested that letters to potential search organizations go out and that perhaps a discussion could take place as early as the next board meeting.

B. Appointment / Reappointments to Medical Staff. Board member Savage moved that the Board appoint Dr. Hulebak and reappoint Dr. Harrah to the Medical Staff. Board member Koeneman seconded. Motion carried, five to zero.

IX. REPORTS:

A. Financial Report. Mr. Walsh reported on the financial statement dated August 31st, 2010. Although not a good month revenue-wise, it was consistent with what was budgeted. Inpatient was down, as was outpatient services. The rest of the month needs to be looked at with July, as Mr. Walsh believes some of the invoices for that month were missed. He believes September will be a poor month as well, with revenue hopefully increasing in October.

B. Quality Improvement. Ms. Doser reported that the QI committee had met in September and she reviewed the committee's activity. Noted were: the Smoking Policy for residents, patients, visitors and employees is being re-addressed; Customer Service Committee – being broken down to four areas: barrier busting, customer service, celebration and team building. A board member was assigned to each – Board member Ness – barrier busting; Board member Kissinger – customer service, Board member Savage – celebration, and Board member Koeneman – team building. Also, the design plan, construction schedule, donation board are all in the clinic for public view. President Abbott volunteered for the next meeting.

C. Chief of Staff Report / Joint Conference. None.

D. Administrator's Report. The Administrator's report was distributed in the board packet. Also noted was:

- o Proposal on Roof Replacement. A proposal estimate was submitted to the Board – the cost being \$800,000 and in three phases.
- o Oncology Services in Southeast. A feasibility study on oncology services in Southeast Alaska will be on-going. Dr. Judy Ercanstein will be here on October 12th and will meet with the physicians and community members.

X. OTHER BUSINESS.

A. Next Board Meeting. The next board meeting will be held on Thursday, October 28th, at 6:30 p.m. in the conference room.

XI. Adjournment.

Respectfully Submitted,

Jeanette Ness, Board Secretary