

Our mission is excellence in health care services and the promotion of wellness in our community.

Petersburg Medical Center

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Meeting: Medical Center Board Meeting

Date: March 24th, 2011 **Time:** 6:30 p.m.

Board Members Present: Tom Abbott, Jeanette Ness, Kris Kissinger, Chris Savage and Administrator John Bringhurst

Board Members Absent: Zac Hays, Darcey Judy and Tim Koeneman

Staff Members Attending: Leon Walsh – CFO, Jennifer Bryner, RN – Director of Nursing and Jennifer Hyer, MD – Chief of Staff, Mike Ventura – Lab / Imaging Director, Stacey Thorsen – Compliance and Information Systems Specialist, Carol Doser – Administrative Assistant

Visitors: Ron Loesch and Keith Chapman – Petersburg Pilot, JoAnn Day – Teacher, Petersburg City Schools

I. CALL TO ORDER: Board President Tom Abbott called the meeting to order at 6:30 p.m.

II. APPROVAL OF THE AGENDA: The agenda was approved as presented.

III. REVIEW OF THE MINUTES: The Board minutes from the meeting held on February 12, 2011, were approved as presented.

IV. VISITORS COMMENTS. Mr. Loesch will comment on Old Business, C.

V. BOARD COMMENTS.

A. Positive Comments.

Board member Kissinger reported that an individual had spoken to her of the excellent care received while in the hospital. Likewise, Board member Ness reported that due to the care by a physician on staff, her daughter's life had been saved.

VI. BOARD EDUCATION: Ms. Stacey Thorsen, Compliance and Information Systems Specialist, reported on the compliance requirements for Critical Access Hospital and the Board's role with Corporate Compliance.

VII. NEW BUSINESS:

A. TIE (Teacher Industry Exchange) Program. Ms. JoAnn Day reported on the program that assists in promoting jobs in the healthcare industry in a relationship with educators. Ms. Day had spent two weeks at the hospital. Ms. Day incorporated this information with her 7th grade class and possible career choices and reported to the Board with a power point presentation.

B. Purchase of Mark Jensen's Home. The Board reviewed information on the home of Mark Jensen, on 3rd street. Mr. Bringhurst discussed efforts begun in 1999 to procure sites on that block for future replacement or expansion. The Board discussed the condition of the property and asked for additional information as to the condition of the property and the proposed cost. Mr. Bringhurst will follow-up with the Board.

C. Medical Staff Reappointments. The Board reviewed Medical Staff files of Drs. Kim, Young and Phillips. Board member Kissinger moved that the Board approval the Medical Staff reappointments of Dr. Joseph Kim, Dr. Eric Young and Dr. Robert Phillips. Board member Ness seconded. Motion carried, four to zero.

D. Medical Staff By-laws. The Board received copies of the Medical Staff Bylaws to review at the next meeting. Few changes have been made since the last review. Board member Ness suggested the corrections on pages 7 and 8.

VIII. OLD BUSINESS:

A. Update on Clinic Remodel. Mr. Bringhurst reported that the Clinic remodel is on-going and looking quite nice. Mr. Bringhurst reported on the history of the bids – and the removal of the canopy from the project, which had an unexpected adverse effect. The sidewalk at the new entrance is not (or would not be) ADA compliant. Mr. Bringhurst has spoken to the contractor who has agreed to honor the bid of approximately \$51,000 for the canopy. Mr. Bringhurst requested board approval to add back the canopy as a change order. One of the physicians asked if there would be any type of heat coils in the side walk to take care of snow and ice. The contractor estimated an additional cost of \$20,000. Board member Kissinger moved that the Board approve the \$51,270 to build the canopy with the contractor providing specific information on the heat coils within two weeks. Board member Savage seconded. Roll call vote: Board member Ness, aye; Board member Kissinger, aye; Board member Savage, aye; and President Abbott, aye. Motion carried, four to zero.

B. Finalized Three (3) Year Strategic Plan. The Board reviewed and approved their goals for the coming year, along with the Three (3) Year Strategic Plan. Mr. Bringhurst cautioned the Board on the difficulty of meeting the profitability goals in light of needing to find a replacement for Dr. Doser, the two physicians headed on maternity leave, and other new expenses that will come in the budget year.

C. Progress on Administrator Search. President Abbott reported that three very good candidates will be coming to Petersburg with their spouses to see Petersburg, interview for the position, meet staff, and view the facility. The search committee, consisting of the President of the Board, Board members Ness and Kissinger along with Dr. Bergren, Mr. Bringhurst, Ms. Bryner and Mr. Walsh, are very pleased with the caliber of candidates.

Mr. Ron Loesch of the Petersburg Pilot requested information on the list of candidates to publish in the paper. Board member Kissinger reported that the search firm, Tyler & Company was very insistent that the names remain confidential. Mr. Bringhurst explained that, not only had candidates been promised confidentiality, but if such information was to be released that many may withdraw from consideration. Mr. Bringhurst stated that it would jeopardize the current potential pool of candidates for the position.

President Abbott stated that he insisted on full disclosure to the public; however, as a courtesy to the finalists, the candidates deserve to know of the potential of the release of the information. Board member Kissinger stated that she believed the community trusts the Board to do a credible job of recruiting the new CEO of the hospital. Board member Ness expressed concern over losing credibility with the candidates and our search firm.

Mr. Loesch insisted that the Board follow the law and disclose to the public the information requested. Mr. Bringhurst said that the matter had been referred to legal counsel to see what the hospital was obligated to release to the press. President Abbott said he would give the required information to Mr. Loesch after conferring with the candidates on/about Tuesday.

D. CT Scanner Replacement. Mr. Mike Ventura, Lab & Imaging Director, reported to the Board on the history of the 2-slice scanner versus the proposed purchase of the 16-slice scanner. The CT scanner is limited as to what it can do and is becoming more difficult to obtain replacement parts. The new 16-slice scanner will be able to perform studies currently not available and have the scan done is substantially less time. Mr. Ventura explained that with technology and items going obsolete, he recommended a lease. Board Kissinger moved that the Board purchase the new the 16-slice scanner, with a monthly lease of \$5,589 for five (5) years with additional cost after the second year of \$5,989.24. Board member Ness seconded. Roll call vote: Board member Ness, aye; Board member Kissinger, aye; Board member Savage, aye; and President Abbott, aye. Motion carried, four to zero.

IX. REPORTS:

A. Financial Report. Mr. Walsh reported on the financial statement of February 2010. A loss of \$67,000 for the month. The bottom line isn't quite what it would seem – as it includes the Denali grant for the clinic remodel along with gains from the investment account.

B. Quality Improvement. Ms. Doser reported on the updating of the Smoking Policy, Substance Abuse Protocol and Parent Presence Policy. An entire Code of Conduct is also being reviewed. The next meeting will be on Thursday, April 14th with President Abbott attending.

C. Chief of Staff Report / Joint Conference. Dr. Hyer's Chief of Staff report was distributed in the Board packet. The Board thanked her for her written report.

- **OB Survey.** Dr. Hyer has initiated a survey of women who have delivered in the past two years – their experience, setting up travel and lodging and other logistics. The results are published on our website as a resource for pregnant women dealing with the concerns of leaving Petersburg to deliver.
- **Dr. Tuccillo.** Currently, Dr. Tuccillo has expressed an interest, but not in a full time contract.
- **On-call.** Flexibility with scheduling the morning after call will be discussed in the next Medical Staff meeting.

D. Administrator's Report. The Administrator's report was distributed in the Board packet. Also discussed:

- **Tub Room & Long Term Care.** The Long Term Care is 40 years old and showing signs of age. Improvements to the Long Term Care along with the Tub room are being looked at. Repair needs to be more than a paint job. Mr. Bringhurst is attempting to get a "feel" for the cost of what needs to be done.
- **Pick Click Give.** PMC is currently listed under the Permanent Fund Dividend Pick Click Give to the Medical Center and is on line.
- **Resource Committee.** The Resource Committee will be meeting in May. The members are Board members Kissinger, Ness, Vice President Hays and President Abbott.
- **Public Challenge.** The Hospital board issued a public challenge to the School Board on April 23rd for the Dodge Ball tournament.

X. OTHER BUSINESS.

A. Next Board Meeting. The next board meeting was scheduled for Thursday, April 28th, at 6:30 p.m. in the Dorothy Ingle Conference Room.

XI. Adjournment.

Respectfully submitted,

Jeanette Ness, Board Secretary